
The Burbank Fire Department
extends our deepest
sympathies to you
during this difficult time.

If there is someone –
a family member, friend, or
clergyman – who can provide
you with immediate support,
our personnel on scene can
contact them for you. Please
let our personnel know if they
can provide any assistance.

The following information is
being provided to assist you.

HELPFUL CONTACT INFORMATION

Los Angeles County Department of Coroner

1104 N. Mission Rd.
Los Angeles, CA 90033
(323) 343-0514

After hours, weekends or holidays:
(323) 343-0714

Additional information and record request forms can
be found at the Department of Coroner website:

<https://mec.lacounty.gov/>

For death certificates:

Los Angeles County Public Health Department

Vital Records

313 N. Figueroa St., Room L1
Los Angeles, CA 90012
(213) 240-7816

Registrar-Recorder
12400 E. Imperial Highway
Norwalk, CA 90650
(562) 462-2137

Local grief support resources:

Community Grief Support Groups

<http://www.caringinfo.org>

[http://www.onelegacy.org/prod/components/family/
supportresources](http://www.onelegacy.org/prod/components/family/supportresources)

Sudden Infant Death Syndrome Support

(800) 974-3752 (*Spanish available*)

<http://publichealth.lacounty.gov/mch/sids/sids.htm>

Veterans benefits questions:

United States Department of Veterans Affairs

(800) 827-1000

Local Office:

Military and Veterans Affairs

1816 S. Figueroa St.
Los Angeles, CA 90012
(213) 744-4841



BEREAVEMENT SUPPORT

311 East Orange Grove Avenue
Burbank, CA 91502
(818) 238-FIRE (3473)

GRIEVING

All deaths are traumatic for family and loved ones. There is no correct way to expect family and friends to react. Some people may cry and express their grief in an outward manner; others may turn inward and withdraw. All of these reactions are considered normal. Take time to grieve and remember that you are not alone. It is important to support each other and maintain good communication, particularly with any children that may be affected. It is important to consider seeking support through your clergy and/or community services.

WHEN THE PERSONAL DOCTOR SIGNS THE DEATH CERTIFICATE

If the death is related to natural causes and the deceased has been under the care of a doctor, the doctor may sign the death certificate. In this case, you will work directly with the mortuary of your choice. Mortuaries can be found through your church, referral by friends or in the yellow pages. The mortuary will arrange to pick up the deceased from the current location.

CORONER'S OFFICE

State law requires the Coroner to inquire into and determine the circumstances, manner, and cause of those deaths where the deceased has not been seen by a doctor within the last thirty days. The law enforcement officer at the scene will work with the Coroner's office and the deceased's doctor to make this determination.

If the death is determined to be a Coroner's case, the police officer at the scene will receive a case number. You may want to ask for the number and write it down for future reference.

Once the Coroner's case number is received, staff from the Coroner's office will come to pick up the deceased within 1-3 hours. The law enforcement officer will stay with the deceased until staff from the Coroner's office arrive. It is the officer's responsibility to ensure there has been no foul play and preserve the scene in case further investigation is required.

Later, you will need to think about which mortuary you would like to use. It is not necessary to make a choice or call right away. Within the next two days, you

should make arrangements with a mortuary and notify the Coroner's office of the arrangements.

DEATH CERTIFICATES

Multiple certified copies of the death certificate will be necessary to provide to insurance companies, pension plans, banks, and other entities. Certified copies of the Death Certification can be ordered through the mortuary's funeral director or the Coroner's office if the death was a Coroner's case.

Additional certified copies of the death certificate can be purchased from the Los Angeles County Public Health Department or Registrar-Recorder (see contact information).

**PLEASE SEE THE BACK OF
THIS BROCHURE FOR
HELPFUL CONTACT
INFORMATION**